

**Fox West Academy Governance Council Meeting**  
**Monday, April 9, 2012**  
**6:00 p.m.**  
**Fox West Academy Classrooms**  
**Hortonville Middle School G105 & G118**  
**AGENDA**

1. Call to order and roll call
  - Council Members:
    - Kristi Compton
    - Jenni Koenecke
    - Jean Wagner
    - Barry Hoff
    - Denise Nelson
    - Tori Mann
    - Zola Nimmer
  - Excused – none
  - Committee Leads - Anne Walker, Lorie Claybaugh, Stephanie Halverson
  - Teaching Staff/Admin. Advisor – Greg Hall, Dan Lundstrom
  - Committee Members - Dale Webber
2. Affirmation of public notice
  - A. Notice of the meeting was posted at the Greenville Elementary, Greenville Middle, Hortonville Elementary, Hortonville Middle, Hortonville High schools, Hortonville Public Library, and the Fox West Academy website ([www.foxwestacademy.org](http://www.foxwestacademy.org)). Notice of the meeting was sent to the Appleton Post-Crescent, Post-Crescent West and County Post East.
3. Review and approve minutes of March 5, 2012 - [approved](#)
4. Finance
  - A. Financial summary
  - B. Approval of vouchers
  - C. Upcoming Purchases – Polycom ([mobile version – available to FWA and HMS staff](#)) and iPads ([class set of 20](#)). Purchases planned under the grant and endorsed.
5. Presentations by District residents / Comments from Public - [none](#)
6. Executive Committee Reports
  - A. WCSA Conference Highlights – new direction for WCSA and creation of Wisconsin Innovative Schools Network – [Energizing conference and break-out sessions](#). Identified some fund raising efforts and ideas for setting goals and strategies for fund raising. Information was shared on the new non-profit organization for WI charter schools, Wisconsin Innovative Schools Network (WISN). This organization will become the resource network for charter schools, in part, replacing the services that were previously provided by Wisconsin Charter School Association (WCSA). To fund this effort, the organization suggests each district allocate 3% of their grant total to support the continued development of this network.

7. Charter Staff Reports
  - A. HASD Spotlight on Education Expo highlights – The Expo was very well attended. The FWA students did a great job of explaining their projects. A reflection from Lorie was that next time the PR committee could take the role of outlining the plan for the FWA booth to help prepare and organize staff, student, and council participation.
  - B. FWA Career Expo highlights – Jenni, Dan, and council members who helped conduct interviews shared their experiences with this project. Would anticipate conducting this unit every other year.
  - C. DPI Implementation Renewal Grant review and approval – The grant was prepared by staff with the help of Darlene Machtan (consultant). Highlights of the grant were reviewed and discussed. The budget item for consulting will include the cost of a program evaluation next school year. Further comments need to be submitted to Greg by end of Wednesday, April 11. Consensus to approve submission based content. Additionally, a suggestion was made to share this grant document with the HASD BOE as it is a good results summary document.
  - D. District data warehouse – Alpine – Reviewed the data warehouse, Alpine, that the district has adopted as part of the Professional Learning Community (PLC) effort. Data is streamed in via the various testing systems. One of the benefits of Alpine is that it provides educators a tool to track students longitudinally.
8. Committee Reports
  - A. Marketing and Public Relations –Helped represent FWA at HASD Expo. Working with the soccer team on plans to staff a water station at the 5K.
  - B. Innovations and Development – Discussed plans for the 5K run and giveaways. It is a good way to get the FWA name out in the community and provide a fun, beneficial event at Chocolate Fest.
    1. Proposal to attend weeklong grant writing workshop – Discussed a professional development opportunity for grant writing. The proposed workshop is the American Grant Writers’ Association workshop titled “Grant Researching and Proposal Writing”. Location and timing proposed is Cincinnati, October 15-20, 2012. Class rate is \$800 per person so the cost per person is approximately \$2200 including travel and per diem. Through this workshop, participants will take the test to become a certified grant writer. Lorie and Jean will firm up the proposal to be reviewed at the May council meeting.
  - C. Curriculum - no updates at this time
  - D. Community Partnerships – working with Innovations and Development committee on the 5K and a staff appreciation event.
  - E. Learning Sustainability - no updates at this time
9. Discussion – will plan an update on the Strategic Planning progress in the May meeting.
10. Professional Development Opportunities / Equipment Purchases
11. New Business - Jenni reviewed the “Leader in Me” conference she attended over spring break. This philosophy is really about student ownership and bringing out the leader in each child. Based on this training, the FWA staff is proposing to invest in this 3 year program to establish this as the leadership development structure for FWA. Recommendations are: 1) Jenni to clarify details on pricing for years 1, 2, and 3 and licensing fee, 2) Jenni to investigate a grant from the Hortonville Area Education Foundation, 3) Greg to identify funds available from the current grant and contact Barry on how to proceed with fund allocations coming from next year’s grant as well, 4) primary focus would be to include staff

that works with FWA students and 5) discuss with John the potential to talk with the administrative team to offer the option to staff in other HASD schools.

12. Informational Items

13. Upcoming Events

- A. April 16<sup>th</sup> – Implementation Grant due
- B. May 7<sup>th</sup> – Governance Council meeting, FWA 6:00 PM
- C. May 8<sup>th</sup> – Student presentation night (potentially moving to a day time slot), FWA 6:30-7:30 PM
- D. May 29<sup>th</sup> – Student presentation night
- E. June 1<sup>st</sup> – Eight Grade Send-off Ceremony
- F. June 2<sup>nd</sup> – 5K Fundraiser at Chocolate Fest

14. Adjourn